



**APPLICATION TO CONDUCT AND MANAGE A
MUNICIPAL RAFFLE
Prize Value Total not exceeding \$1,000.00**

The Indigenous Gaming Regulators Inc. (IGR) may, pursuant to subsection 207(1)(b) of *The Criminal Code of Canada*, issue a licence to a charitable or religious organization to conduct and manage a lottery scheme. Proceeds generated from any lottery scheme must be used for charitable or religious objects or purposes.

Failure to fully complete the application and submit the required information will delay approval, during which time your group will not be licensed to operate.

Organization Description

Has this organization ever held a lottery licence with Indigenous Gaming Regulators Inc.?

- Yes No

If yes, provide your organization code and/or previous licence numbers (bingo, breakopen and raffle).

Organization Code: _____

Previous licence numbers: _____

To qualify for a Charitable Gaming Licence your organization must be a **charitable** or **religious** organization. To determine if your organization is eligible, please read the eligibility section of our website at www.igr.ca. If you do not have access to the internet a copy of the eligibility guidelines can be provided upon request.

Provide a brief description of your organization:

Describe your organization's charitable or religious object(s) or purpose(s), and provide information on what you are raising money for:

Name/Address of Organization:

Organization name: _____

Address: _____

City/Town: _____ Postal Code: _____

Preferred method of communication (check only one):

- Telephone Phone number: _____
 E-mail E-mail address: _____
 Fax Fax number: _____
 Mail

Raffle Details

Number of tickets to be printed: _____

Price of each ticket: _____

Multiple ticket prices: _____

*Ensure that your organization records the number of tickets sold as multi-priced and as singles.
*The total value of tickets printed and offered for sale cannot exceed 12 times the retail value of all prizes to be awarded.

Draws

Select the type of raffle lottery to be conducted:

- 50/50 Draw Calendar Draw Derby Sports Draft Elimination Draw
 Honey Pot Sports Pools Rally Regular Draw Other (specify below)

How will lottery be conducted (i.e., description, rules of play) and winners be selected? _____

Draw	Date of draw	Location of draw (name and address of facility)	Description of prizes	Retail prize value (including taxes)	Your cost (\$0 if donated, including taxes)
1					
2					
3					
4					
5					

Totals: \$ _____ \$ _____

* If you require more space, please fill out information on a separate sheet and attach.

Contact

Contact person will be responsible for any correspondence with IGR pertaining to this licence and also for keeping and maintaining any records pertaining to this licence.

Lottery records must be kept and maintained in Saskatchewan for a period of one (1) year from the licence expiry date. These records shall include: official licence addendums, financial reports, all banking and other information.

First Name: _____ Last Name: _____

Signature: _____

Address: _____

City/Town: _____, SK Postal Code: _____

Home Phone: _____ Business Phone: _____

Preferred communication (check only one):

- E-mail E-mail address: _____
- Fax Fax number: _____
- Mail

Bank Account Information

*A separate lottery account is NOT required, however, a separate deposit must be made for lottery proceeds.

Name and address of Financial Institution: (bank, credit union, etc.)

Please provide a voided blank cheque which provides your institution, branch, and account numbers OR request the following information from your financial institution:

Institution Number: _____ (3 characters)

Branch Number: _____ (5 characters)

Account Number: _____ (12 characters)

Consent & Certification

On behalf of the organization, I hereby agree to allow Indigenous Gaming Regulators Inc. to release the following information pursuant to Sections 5 and 24 of *The Freedom of Information and Protection of Privacy Act*:

- a. The organization's full name, address and the number of the lottery licence issued to the organization
- b. The charitable or religious object or purpose for which the organization states the proceeds from the lottery scheme will be used, and
- c. The amounts of all lottery scheme proceeds designated for each charitable or religious object or purpose

I hereby certify on behalf of the organization, that all facts stated and information furnished are true and correct. The organization has read, understood and agrees to comply with all the terms and conditions.

Signature of behalf of the organization: _____

Date: _____

Printed Name: _____

Position within the organization: _____